

210.P

December 15, 2014

TO: All Prospective Offerors

SUBJECT: Request for Proposal (RFP) NNG14475415R, Goddard Information Technology and Integration Support Services (GITISS)

You are invited to submit a proposal for the NASA Goddard Space Flight Center's (GSFC) Goddard Information Technology and Integration Support Services solicitation. All documents related to this procurement, including this letter, the solicitation, attachments, enclosures, exhibits, and any amendments will be attainable electronically from the following websites:

Federal Business Opportunities:

[https://www.fbo.gov/index?s=opportunity&mode=form&id=f78c389ee619977174d14168d525e3e7&tab=core&\\_cview=1](https://www.fbo.gov/index?s=opportunity&mode=form&id=f78c389ee619977174d14168d525e3e7&tab=core&_cview=1)

NASA Business Opportunities: <http://prod.nais.nasa.gov/cgi-bin/eps/bizops.cgi?gr=D&pin=51>.

This procurement is a competitive 8(a) set-aside. The North American Industry Classification System (NAICS) code for this acquisition is 541513 and the small business size standard is \$25.5M. The GSFC point of contact for Small Business concerns related to this procurement is Gil Delvalle on (301) 286-8136.

This 8(a) competitive procurement will result in a Cost Plus Fixed-Fee (CPFF)/Indefinite Delivery, Indefinite Quantity (IDIQ) contract with a five year ordering period with a maximum ordering value of \$206M. A 45 calendar day phase-in period will be accomplished through the issuance of a separate, firm-fixed price contract vehicle, prior to the effective date of the contract. **The 45 day phase-in period is anticipated to begin on or about September 15, 2014. The contract year 1 is anticipated to start on or about November 1, 2014.**

NASA/GSFC appreciates the comments received in response to the release of the Draft RFP. These comments resulted in improvements to the quality and content of the overall RFP. Offerors should review the RFP in its entirety, as its content has changes from the Draft RFP version. Comments and NASA responses may be examined at the on-line technical library:

<https://foiaelibrary.gsfc.nasa.gov/>

This RFP does not commit NASA to pay any proposal preparation costs, nor does it obligate NASA to procure or contract for these services. This request shall not be construed as authorization to proceed with, or be paid for charges incurred by performing any of the work called for in this solicitation.

Proposals submitted in response to this RFP shall be submitted by January 27, 2015 at 3:00pm local time. Proposals received after this time will be treated as late in accordance with the Federal Acquisition Regulation (FAR) 52.215-1 entitled, "Instructions to Offerors –Competitive Acquisitions". Your proposal must be signed by an official authorized to bind the company. It is requested that the proposal offer have an acceptance period of not less than 390 days. However, a different validity period may be proposed by the Offeror.

Below is a list of the Source Selection Authority (SSA) and voting members, along with their associated NASA GSFC organizational codes, for the Source Evaluation Board (SEB). The names provided are for information purposes only and other than the Contracting Officer, Jonas McNair, these individuals should not be contacted regarding the GITISS procurement. The Government reserves the right to change personnel associated with this procurement at its discretion.

**SSA**  
TBD

**Voting Members**

Tonjua Hines-Watts, Code 700, Chairperson  
Jonas McNair, Code 210.P, Contracting Officer  
Jean-Marie Jean-Pierre, Code 750  
Steve Naus, Code 504  
Karen North, Code 586

Offerors are reminded that a "Blackout" memo was distributed to all NASA GSFC personnel involved in the GITISS solicitation concurrently with the release of the Final RFP to industry. Therefore, all communications pertaining to this procurement shall be directed to the Contracting Officer listed below. Offerors are encouraged to submit all questions pertaining to the RFP to the Contracting Officer in writing, by mail or electronically, no later than 10 working days prior to the closing date of the solicitation.

If you have any questions regarding this RFP, please contact Jonas McNair at (301) 614.7014 or via email at [Jonas.McNair-1@nasa.gov](mailto:Jonas.McNair-1@nasa.gov).

Sincerely,

Jonas McNair  
Contracting Officer

Enclosures:

- Standard Form 33 and Statement of Work (Attachment A)
- Direct Labor Rates, Indirect Rates, and Fixed Fee Matrices (Attachment B)
- Financial Management Reporting Requirements (Attachment C)
- Safety and Health Plan Cover Page (Attachment D)
- Quality Assurance Plan Cover Page (Attachment E)
- IT Security Management Plan (Attachment F)
- OCIAP Cover Page (Attachment G)
- GITISS Installation-Accountable Property (Attachment H)
- PIV Card Issuance Procedures (Attachment I)
- Contract Historical Data (Attachment J)
- IT Security Applicable Documents List (Attachment K)
- Contractor Proposed Enhancements (Attachment L)
- Wage Determination Cover Page (Attachment M)
- Statement of Equivalency (Attachment N)
- Representative Task Orders (Enclosures 1-3)
- GITISS Labor Categories Position (Enclosure A)
- GITISS Surveillance Plan (Enclosure B)
- Government Pricing Model (Exhibits 1-11B)
- Past Performance Questionnaire (Exhibit 12)